



ARIZONA BOARD OF ATHLETIC TRAINING
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REGULAR SESSION MEETING MINUTES

November 4, 2013

Board Members Present: Aaron Nelson, ATC – Chair
Eric Freas ATC – Vice-Chair
Harold Callihan – Public Member
Jennifer Fadeley – Public Member

Staff Present: J. Randy Frost – Executive Director
Karen Whiteford – Administrative Assistant

Legal Staff Present: Sarah Selzer– Assistant Attorney General

Call to order

The regularly scheduled telephonic meeting of the Arizona State Board of Athletic Training was called to order at 9:30 a.m.

Approval of the Meeting Minutes

Eric Freas moved to accept the regular session meeting minutes of October 7, 2013. Harold Callihan seconded the motion. The motion passed 4-0.

Declaration of conflicts of Interest

There were no declarations of conflict.

Review Board Meeting Schedule

There were no changes made to the meeting schedule. The meeting times for December and January will be at 9:00. February remains at 9:30.

- a. December 2, 2013 In Person
- b. January 6, 2014 In Person
- c. February 3, 2014 Telephonic

Review, Discussion, and Possible Action - Complaints, Investigations & Compliance

Initial Review of Complaints

No new complaints.

Open Complaints and Investigations

1. William Martin ATC Lic. #0923, Complaint # 13-AT-0923, Staff informed the Board that the complainant in the case was not happy with the Board's decision to dismiss. He felt that the Board totally missed the fact that he still had not received Mr. Martin's files that he requested. The Board discussed the complaint and directed staff to contact Mr. Martin and determine the status of the files and report back at the December 2, 2013 Board meeting.

Discipline Status Report

The Board discussed the Disciplinary Status Report of the following licensees:

1. Ryan Pinson, ATC Lic. # 0238, Staff requested the removal of Mr. Pinson from the discipline report as he is no longer in Arizona. The Board agreed however they advised staff to keep track in the event Mr. Pinson should come back to Arizona.
2. Glenn Steele, ATC Lic. #0341, Staff reported that Mr. Steel has until 2/23/14 to complete the remaining .75 hours. Staff will contact Mr. Steele to remind him.
3. Chad Cook, ATC Lic. # 1092, Staff reported that Mr. Cook has completed the requirements of his consent agreement and will complete probation on February 1, 2014..
4. Ricardo Moreno, ATC Lic. # 0281, Staff had nothing new to report. Mr. Moreno's probation terminates on 5/9/14.
5. Kyle Torgerson Lic. #1185, Staff reported that Mr. Torgerson is now serving out his probation which terminates on 4/1/14.
6. Stephanie Gross Lic. #1229, Staff reported that we received a copy of the letter that she provided to her employer regarding the discipline she received. Board Chair, Aaron Nelson directed staff to follow up with her supervisor to confirm that he received it.

Informal Interviews

There were no informal interviews to come before the Board.

Substantive review, discussion, and vote regarding the applications for licenses as follows

a. Initial applications

Michael Blankenship	Jesse Cops	Howard Krohn
Kevin Orloski		

Harold Callihan moved to approve the initial applications of Michael Blankenship through Kevin Orloski for a total of 4 initial applications. Eric Freas seconded the motion. The motion passed 4-0.

b. Renewal applications

Emily Markle	Clive Sharp*	Terricka Stewart*
Kyle Utne*	Allison Valier	Jennifer Waltrip
Gayle Weaver	Michelle Weber	Christopher Wells
Carissa Wigand	Nicole Wilke	Carol Williams
Claire Williams	Dustin Williams	George Williams
Renee Williams	Alisha Wilsey	Amanda Wilson
Ryan Wolff	Courtney Woodward	Daniel Wright
Hal Wyatt	Sayaka Yasui	

Harold Callihan moved to approve renewal applications for Emily Markle and Alison Valier through Sayaka Yasui. Eric Freas seconded the motion. The motion passed 4-0.

c. Renewal applications: (Board Review)

The Board reviewed and discussed the renewal application of Clive Sharp. Mr. Sharp hasn't been working since license expiration. After discussion, Eric Freas moved to approve the renewal application of Clive Sharp. Harold Callihan seconded the motion. The motion passed 4-0.

The Board reviewed and discussed the renewal application of Terricka Stewart. Ms. Stewart is currently serving in the armed services. Aaron Nelson moved to approve the renewal application of Terricka Stewart. Harold Callihan seconded the motion. The motion passed 4-0.

The Board reviewed and discussed the renewal application of Kyle Utne. Mr. Utne practiced without a license for 14 days. Harold Callihan moved to issue a confidential advisory letter. Eric Freas seconded the motion. The motion passed 4-0.

d. Incomplete applications:

Michael McNulty		
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Mr. McNulty is missing copies of BOC cards, License verification from MO and KY, finger prints and finger print fees. No Board action is required.

Review, Discussion, and Possible Action - Other Business

- a. Arizona School Board Association Presentation – Mr. Frost reported that he will speak with Mike Nesbitt about speaking to the Board in December. Mr. Nesbitt agreed to work with the Board on this presentation. The Board suggested that Mr. Frost ask Mr. Nesbitt to put together a draft presentation for the December Board meeting.
- b. Status of an appointment to the vacant Board position –There are currently no interested parties. Jennifer Fadeley reported that she has requested to serve another term.
- c. Christopher Murphy, ATC Lic. #0675, Staff reported that they have obtained a copy of Mr. Murphy's BOC card to prove current BOC certification.

d. Meeting of the AT Board and OT Board Chairs – Aaron will meet with Christine.

Review, Discussion and Possible Action - Administrative Matters

a. Revenue and Expenditure –Mr. Frost spoke with the Board’s financial analyst who has agreed to do a supplemental to encompass all of the Board’s normal expenses. An update will be provided at the next meeting.

b. Review of Administrative Project Status.

- Policies and Procedures – Sunrise/Sunset Process– Staff reported that nothing has been done.
- Board Automation- Staff reported no status change.
- Michael Nesbitt Recognition – Mr. Nesbitt’s recognition, will take place in December.

c. Future Agenda Items

- Discussion of BOC certification and auditing CEs required for BOC certification.

Call to the Public

No public members wished to address the Board.

Adjournment

Harold Callihan motioned to adjourn the meeting for November 4, 2013. Eric Freas seconded the motion. The Board Meeting adjourned at 10:24 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director