



ARIZONA BOARD OF ATHLETIC TRAINING
4205 N. 7th Avenue, Ste. 305
Phoenix, Arizona 85013
(602) 589-6337
FAX: (602) 589-8354
www.at.az.gov
at.info@otboard.az.gov

REGULAR SESSION MEETING MINUTES

July 11, 2011

Board Members Present: Laurie White, ATC - Chair
Michael Nesbitt, ATC - Vice-Chair
Aaron Nelson, ATC – Member
Harry Callihan - Public Member

Staff Present: J. Randy Frost, Executive Director
Veronica Cardoza, Administrative Assistant

Legal Staff Present: Montgomery Lee, Assistant Attorney General

Call to order

The regularly scheduled telephonic meeting of the Arizona State Board of Athletic Training was called to order at 9:01 a.m.

Approval of the Meeting Minutes

Aaron Nelson moved to approve the Meeting minutes of June 6, 2011.
Harry Callihan seconded the motion. The motion passed 4-0.

Declaration of conflicts of Interest

None

Review Board Meeting Schedule

The August meeting was changed to a telephonic meeting.
a. August 1, 2011 Telephonic
b. September 12, 2011 Telephonic

Review, Discussion, and Possible Action - Complaints, Investigations & Compliance

Nathan Stewart, ATC Lic. # 0552, complaint number 11-AT-0552. The Board re-reviewed the documentation provided to determine if an informal interview was necessary. After review and discussion Michael Nesbitt moved to send a letter to Mr. Stewart asking if he was aware of what he was signing when he filled his application. The response will be reviewed at the August 1, 2011 Board meeting. Aaron Nelson seconded the motion. The motion passed 4-0.

Initial Review of Complaints

There were no new complaints to come before the Board.

Discipline Status Report

The Board discussed the Disciplinary Status Report of the following licensees:

1. Mohammed Mirza, ATC License # 0924, the Board directed staff to contact Mr. Mirza and explain to him that the courses he submitted weren't approved and that new courses must be submitted before the August meeting.
2. John Leonard, ATC License # 0687, there has been no change.
3. Jerod Torrey, ATC License # 0628, there has been no change. The Board directed staff send a reminder letter.
4. Andrew Powers, ATC License # 0926, there has been no change. The Board directed staff send a reminder letter.
5. Terrance Sheridan, ATC License # 0605, there has been no change. The Board directed staff send a reminder letter.
6. Ryan Wolff, ATC License # 0218, there has been no change.
7. Ryan Pinson, ATC License # 0238, there has been no change. The Board directed staff send a reminder letter.
8. Kara Cummins, ATC Lic. # 0879, there has been no change. The Board directed staff send a reminder letter.

Informal Interviews

There were no informal interviews to come before the Board.

Substantive review, discussion, and vote regarding the applications for licenses as follows

a. Initial applications

Aaron Nelson moved to approve the 21 initial applications. Michael Nesbitt seconded the motion. The motion passed 4-0

b. Renewal applications

Aaron Nelson moved to approve 57 of the 61 renewal applications on the list. Michael Nesbitt seconded the motion. The motion passed 4-0.

Laurie White moved to approve the 4 renewal applications up for Board review. Michael Nesbitt seconded the motion. The motion passed 4-0. The Board directed staff to send a letter to one licensee.

c. Renewal applications: (continued practice without current license)

Laurie White moved to approve the 4 renewal applications up for Board review. Michael Nesbitt seconded the motion. The motion passed 4-0. The Board directed staff to send a letter to Mary Hoover, license no. 0662.

d. Incomplete applications:

The Board reviewed the initial application of Allison Merritt. Staff noted that Ms. Merritt recently and was trying to locate her finger print clearance card. Aaron Nelson moved to approve Ms. Merritt's license, contingent upon receiving her clearance card. Harry Callihan seconded the motion. The motion passed 4-0.

Review, Discussion, and Possible Action - Other Business

a. Customer service enhancements.

The Board Executive Director, Randy Frost, explained to the Board that new sign to indicate the location of the AT office was installed.

Review, Discussion, and Possible Action Regarding AZ DPS Background Reports

There were no background reports to discuss.

Review, Discussion and Possible Action regarding the revision of the Admin. Rules

a. Status of letter to the Governor requesting an exemption to the moratorium. Mr. Frost informed the Board that approval for the exemption has not been received.

b. Discussion of draft rules. Mr. Frost informed the Board that he found out that we could possibly send a preliminary rule package to GRRC for a courtesy review.

Review, Discussion and Possible Action - Administrative Matter

a. Revenue and Expenditure Report. Mr. Frost explained to the Board that because of the end of the year closing no report was available.

b. Review of Administrative Project Status. Mr. Frost provided an update on various projects to the Board.

c. Future agenda items. The Board requested that the National Practitioner Data Base status be added to the administrative project status report.

Call to the Public

None

Adjournment

The Board Meeting adjourned at 10:24 a.m.

Respectfully submitted,

J. Randy Frost
Executive Director