



ARIZONA BOARD OF ATHLETIC TRAINING  
4205 N. 7<sup>th</sup> Avenue, Ste. 305  
Phoenix, Arizona 85013  
(602) 589-6337  
FAX: (602) 589-8354  
[www.at.az.gov](http://www.at.az.gov)  
[at.info@otboard.az.gov](mailto:at.info@otboard.az.gov)

## REGULAR SESSION MEETING MINUTES

November 7, 2011

**Board Members Present:** Laurie White, ATC - Chair  
Michael Nesbitt, ATC - Vice-Chair  
Aaron Nelson, ATC – Member  
Jennifer Fadeley - Public Member  
Harry Callihan - Public Member

**Staff Present:** J. Randy Frost, Executive Director  
Veronica Cardoza, Administrative Assistant

**Legal Staff Present:** Montgomery Lee, Assistant Attorney General

### Call to order

The regularly scheduled meeting of the Arizona State Board of Athletic Training was called to order at 9:30 a.m.

### Approval of the Meeting Minutes

Aaron Nelson moved to accept the regular session meeting minutes of September 12, 2011. Harry Callihan seconded the motion. The motion passed 5-0.

Aaron Nelson moved to accept the regular session meeting minutes of October 3, 2011. Jennifer Fadeley seconded the motion. The motion passed 5-0.

Michael Nesbitt moved to accept the executive session meeting minutes of October 3, 2011. Aaron Nelson seconded the motion. The motion passed 5-0.

### Declaration of conflicts of Interest

Laurie White recused herself on 7(b) Renewal applications.

### Review Board Meeting Schedule

There were no changes made to the meeting schedule. The Board agreed to continue with the 9:30 a.m. start time.

- a. December 5, 2011 Telephonic
- b. January 9, 2012 In Person

## **Review, Discussion, and Possible Action - Complaints, Investigations & Compliance**

### **Initial Review of Complaints**

There were no new complaints to come before the Board.

### **Discipline Status Report**

The Board discussed the Disciplinary Status Report of the following licensees:

1. Mohammed Mirza, ATC License # 0924, Staff reported that Mr. Mirza contacted the office regarding the reminder letter he received. Mr. Mirza explained that he is putting together a course package for the Boards approval. The Board members expressed concern of the time frame with which Mr. Mirza has to work within. It was evident to the Board that Mr. Mirza's probationary period would lapse before completing the necessary requirements contained in his consent agreement. The Board directed staff to inform Mr. Mirza to submit a resolution or the necessary courses required by the December 5<sup>th</sup> Board meeting.
2. John Leonard, ATC License # 0687, Staff reported that Mr. Leonard was reminded that that he needs to complete courses and pay his remaining fine.
3. Jerod Torrey, ATC License # 0628, Staff reported that Mr. Torrey's probation is up in December.
4. Andrew Powers, ATC License # 0926, there has been no change in status..
5. Terrance Sheridan, ATC License # 0605, Staff reported that a reminder letter was sent and that Mr. Sheridan called the office to inquire as to what he needs to do to comply. The Board directed staff to send a letter to Mr. Sheridan expressing concern regarding course submittal and the amount of time to complete them.
6. Ryan Wolff, ATC License # 0218, there has been no change.
7. Ryan Pinson, ATC License # 0238, Staff provided the Board with course syllabi that Mr. Pinson had submitted for approval. The Board members looked over the syllabi and determined that the courses centered more on bio-ethics and not medical ethics as required. After much discussion Aaron Nelson moved that the Board table the approval of these courses and request that Mr. Pinson provide 2 additional courses that are strictly medical ethics by next meeting. Jennifer Fadeley seconded the motion. The motion passed 5-0. Staff will contact Mr. Pinson.
8. Sara Bach, ATC Lic. # 0450, complaint # 11-AT-0450, there has been no change in status.

9. Kara Cummins, ATC Lic. # 0879, Staff provided the Board with course syllabi that Ms. Cummins had submitted for approval. The Board members looked over the syllabi and determined that the courses centered more on bio-ethics and not medical ethics as required. Jennifer Fadeley moved not to accept the courses submitted and to ask Ms. Cummins to submit an additional medical course for approval. The courses are to come before the Board at the December 5 meeting. Michael Nesbitt seconded the motion. The motion passed 5-0. Staff will contact Ms. Cummins.
10. Jeffrey Schrock, ATC Lic. # 0672, there has been no change in status.
12. Glenn Steele, ATC Lic. #034, Staff informed the Board that Mr. Steele returned his signed revised consent agreement on 10/19/11.

### **Informal Interviews**

There were no informal interviews to come before the Board.

### **Substantive review, discussion, and vote regarding the applications for licenses as follows**

#### **a. Initial applications**

Aaron Nelson moved to approve all 5 initial applications on the list. Jennifer Fadeley seconded the motion. The motion passed 5-0.

#### **b. Renewal applications**

Jennifer Fadeley moved to approve all 36 renewal applications submitted. Aaron Nelson seconded the motion. The motion passed 4-0. Laurie White recused herself.

#### **c. Renewal applications: (continued practice without current license)**

There were no applications for Board review.

#### **d. Incomplete applications:**

There were no incomplete applications to come before the Board

### **Review, Discussion, and Possible Action - Other Business**

a. AT Requirements to Public School Athletic Directors. The Board discussed the best way to get the word out to school Athletic Directors that they need to insure that they hire only licensed athletic trainers. After some discussion the Board agreed that a letter should go out to the School Board Association.

b. Discussion of Arizona Athletic Trainers Association's Guidance on SB 1521. The Board discussed the new law and its potential effect on ATs.

c. Discussion with the Physical Therapy Board Executive Director Regarding Athletic Trainers Working in Physical Therapy Clinics. The Board was addressed by Charles Brown, the Executive Director of The Physical Therapy Board, regarding PT requirements and qualifications. The Board members had questions for Mr. Brown regarding ATs working at PT clinics and the qualifications required to assist. Mr. Brown informed the Board that the PT Board will be hearing the complaints submitted by AT staff on November 22. The Board will have someone in attendance.

d. Correspondence to Physical Therapy Clinics Regarding Athletic Trainer Duties. This item was discussed during the discussions with Mr. Brown. No correspondence will be drafted at this time.

e. Board Appointments. The Board discussed the need for replacements for members who will be expiring. Board staff was directed to contact the Governor's Office and report back at the next Board meeting,

### **Review, Discussion, and Possible Action Regarding AZ DPS Background Reports**

There were no background reports to discuss.

### **Review, Discussion and Possible Action regarding the revision of the Admin. Rules**

a. Status of the rule making package. Randy Frost explained that the Docket opening will be forwarded to the Secretary of State and that the rule package has been forwarded to GRRRC for a courtesy review.

### **Review, Discussion and Possible Action - Administrative Matter**

a. Revenue and Expenditure.

The Board was presented with an update on the revenue picture.

b. Review of Administrative Project Status.

Mr. Frost provided an update on various projects to the Board.

c. Future Agenda Items.

1. Outcome of discussion with the Governor's Office reading the appointment of new Board Members.

2. Revised discipline matrix.

3. Revised consent agreements.

**Call to the Public**

None

**Adjournment**

The Board Meeting adjourned at 11:39 a.m.

Respectfully submitted,

J. Randy Frost, Executive Director